

Lancaster County Public Libraries Task Force (PLTF)  
Meeting Minutes  
Wednesday, March 3, 2010  
7:30 AM

Attendance

**Task Force Members:** Terry Kauffman; Chair; Lester Houck; Jim Martin; John McGrann; Bud Rettew, Diane Rice. Absent: Bonita Martin.

**Guests:** Margie Perella, Director, Pequea Valley Public Library (Intercourse); Debra Rosser-Hogben, Milanof-Schock Library; Joyce Sands, Lancaster Library; Frances Vita, Director, Quarryville Library. **Library System Staff:** Susan Hauer; Bill Hudson; Lee Kreiger; Donna Westerhoff.

The Task Force met among themselves from 7:30 to 8:30 AM. Guests were invited to join the meeting at 8:30.

Chair Terry Kauffman announced that William Fay, a writer, editor, copyrighter and family counselor, has been hired from stimulus funds to work 20 hours per week, to write the Task Force's recommendations. Fay will be given all the information gathered to date, i.e., public regional meeting notes, minutes, agendas, the Task Force members' list of ideas from the last meeting, the Library Director survey, etc.

Kauffman reported that the Task Force will meet with the System Board for their input on Tuesday, March 9, at 5:00 PM. He reminded those in attendance of the two remaining regional public meetings held at libraries, and both rescheduled due to inclement weather: Thursday, March 11 at Lancaster Public Library; and Thursday, March 25 at Quarryville Library.

Kauffman reported that time will be allowed for discussion of the first draft of the Task Force Recommendations from those who had input into the information-gathering process. He asked for continued input from Library Directors, Directors Council, library boards, System Board, etc. The Task Force is committed to partner input before the release of the final document.

Library Directors and the System Board were invited to accompany the Task Force to its visit to the Berks County Library System on Wednesday, March 10, 9:00 AM.

Minutes

Kauffman asked for approval of the minutes of the February 17, 2010, meeting.

**APPROVAL:** On motion and second, the PLTF approved the minutes of the February 17, 2010, meeting, as distributed.

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Future Task Force Meetings:

- Wednesday, March 10, visit to Berks County Library System, 9:00 AM
- Thursday, March 11, Public Regional Meeting, Lancaster Public Library, 7:00 PM;
- Wednesday, March 17, Regular Meeting, Library System office, 7:30 AM
- Thursday, March 25, Public Regional Meeting, Quarryville Library, 7:00 PM.

Kauffman asked for more points to discuss, and there were none.

The meeting was adjourned at 8:30 AM.

Submitted by  
Donna Westerhoff