

Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
January 20, 2009

Attendance for Regular and Annual Meeting:

Board Members: Bud Rettew, President; Glenn Landis, Outgoing Vice President; Kay Rohrer, Secretary; Greg Diehl, Outgoing Treasurer; Larry Burkhart, Incoming Treasurer; John Havrilla and Virginia McGrath, Vice President Candidates; Diane Jackson; Dale Reinecker, Robert Sabatelli; Kay Vandergrift; BethAnn Zambella. Ron Vail; Lititz Nominee to Board. Absent: Diane Rice, Milanof-Schock Nominee to Board.

System Staff: Susan L. Hauer, Administrator; William Hudson, Deputy Administrator and Manager, Information Technology; Donna J. Westerhoff, Internal Operations Manager; Jill Brewster, Financial Manager; Laura Cheney, Library Assistant, Special Services; Renee M. Christiansen, Youth Services Manager; Brenda Emerich, Library Assistant, Cataloging; Rebecca Hynicka, Library Assistant, Special Services; Rhonda Kleiman, Business Information Manager; Lee Krieger, Manager, Collection Development and Technical Service; Kay Lahr, Library Assistant, Acquisitions; Bonnie Powers, Library Assistant, Cataloging.

Guests: Katrina Anderson, Director, Manheim Township Public Library; Barbara Basile, Director, Manheim Community Library; Deborah Beisell, Executive Director, Elizabethtown Public Library; Marie Brackbill, Staff, Pequea Valley Public Library; Donna Brice, Director, ELANCO Library; Jack Bryer, Pequea Valley Public Library; Sandra Dinoff, Retired Director, Strasburg-Heisler Library and Staff Recognition Award Recipient; Larry Dinoff, Strasburg-Heisler Library; Marguerite Dube, Chester County Library; Ruth Ann Fisher, Staff, Pequea Valley Public Library; Kristin Fernetz, Director, Strasburg-Heisler Library; Jason Graybill, President, Pequea Valley Public Library Board; Penny Hershey, Pequea Valley Public Library Board; Jane Horst, Vice President, Pequea Valley Public Library Board; Lisa High, Assistant Director, Pequea Valley Public Library, and Branch Manager, Salisbury Township Branch Library; Suzi Knowles, President, Strasburg-Heisler Library Board; Herb Landau, Director, Milanof-Schock Library; Agatha Lyon, District Consultant, Chester County Library; John McGrann, President, Lancaster Public Library Board; Margaret Perella, Director, Pequea Valley Public Library and Staff Recognition Award Recipient; Tom Perella, Pequea Valley Public Library; Debra Rosser-Hogben, Executive Director, Lancaster Public Library, and District Administrator; Glenn Rutt, Pequea Valley Public Library; Pauline Rutt, Pequea Valley Public Library; Kevin Service, Adamstown Area Library Board; Carol Slaymaker, Pequea Valley Public Library; Robert Spotts, ELANCO Library Board; Bill Sweger, Secretary,

Lititz Public Library Board; Barbara Thompson, Treasurer, Pequea Valley Public Library Board; Kathy Thren, Director, Adamstown Area Library; B.J. Urling, Institution and Academic Library Services Advisor, Commonwealth Libraries; Frances Vita, Director, Quarryville Library; Peggy Wadsworth, Training Coordinator, Chester County Library; Bethany Woodcock, Family Center of Gap; Joe Zappacosta, Director, Ephrata Public Library.

- Call to Order                   The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Rettew at 6:03 PM on Tuesday, January 20, 2009, at the Library System office. A quorum was present.
- General Comment           None.
- Secretary's Report  
Minutes  
    **Approval**               Kay Rohrer, Secretary, referred to the minutes of the November 18, 2008, meeting, as included in the Board mailing. The minutes were approved as presented.
- Treasurer's Report       Greg Diehl, Treasurer, referred to the revised 2009 budget, as included in the Board mailing. He thanked Susan Hauer and the administrative staff for revisiting the budget to make additional cuts. After discussion, the following motion was made.
- Motion**                On motion by Glenn Landis, the System Board of Directors approved the Revised 2009 budget, as presented. Motion carried unanimously.
- President's Report        President Rettew reported that the second session of the System Board Retreat is scheduled for Tuesday, February 17, just prior to the System Board meeting. It will be held at the System office and facilitated by Al Weber, Tweed-Weber, Inc. Susan Hauer reported that the focus will be on Board assessment and the four goals established at the first session.
- Letter of Intent            President Rettew referred to a Letter of Intent from Milanof-Schock Library to apply for a Keystone Grant. Commonwealth Libraries requests that the System Board approve applications, and that the Board President and District Consultant sign it. After discussion, the following motion was made.
- On motion by Kay Vandergrift, the Library System Board of Directors approved the Letter of Intent from Milanof-Schock Library to apply for a Keystone Grant. Motion carried unanimously.
- System Board  
  Appointments            President Rettew reported that, per the bylaws, the terms of Glenn Landis, Lititz, and Greg Diehl, Manheim, end with the annual meeting.

The Lititz Library Board has appointed Ron Vail as its candidate to serve on the System Board. Rettew referred to Vail's biographical information included in the Board mailing. After discussion, the following motion was made.

**Motion** On motion by Glenn Landis, the Library System Board of Directors approved the appointment of Ron Vail to the System Board, as nominated by the Lititz Public Library Board, to serve a first term ending in January 2012. Motion carried unanimously.

Vail's biographical information will be sent to the Commissioners for their approval. Rettew reported that Manheim has not yet nominated a representative to the System Board.

Rettew reported that the Milanof-Schock Library has nominated Diane Rice to fill the unexpired term of Cheryl Deck, ending in January 2011. He referred to her biographical information included in the Board mailing, and noted that per the Bylaws, this will count as her first term. After discussion, the following motion was made.

**Motion** On motion by Ginny McGrath, the Library System Board of Directors approved the appointment of Diane Rice to the System Board, as nominated by the Milanof-Schock Library Board, to fill the unexpired term of Cheryl Deck, ending in January 2011. Motion carried unanimously.

Rice's biographical information will be sent to the Commissioners for their approval.

Other Business None.

General Comment None.

Adjournment

**Motion** It was moved by Dale Reinecker that the meeting be adjourned at 6:10 PM. Motion carried unanimously.

Respectfully submitted,

Donna J. Westerhoff  
Recording Secretary